
OPERATING RULES OF THE TOOL ROOM

BLOCK 11 AND 12

In case the Czech and English version conflict with each other, the Czech one is the valid version.

Article 1

Operator

1. The common room Tool Room is located on Strahov Dormitory, block 11 in room number 441 (hereinafter referred to as "tool room").
2. The Student Representative of Block 11 as defined in the Statutes of the Silicon Hill Club, the Dormitory Club of Student Union CTU (hereinafter referred to as the "student representative") is responsible for the operation of the Tool Room. The student representative is elected from among the accommodated persons according to the internal regulation of the Election Rules of the Silicon Hill Club.
3. The student representative is electing managers of the tool room from among the members of the Silicon Hill club, who are involved in the operation, cleaning, and improvement of the table football room.
4. If the managers of the tool room are unable to perform their function, their rights and duties are taken over by the student of the block.
5. The list of tool room managers is continuously updated on https://wiki.sh.cvut.cz/kolej/bloky/blok_11

Article 2

Basic provisions

1. The purpose of the tool room is to offer free of charge opportunity to the accommodated persons in blocks 11 and 12 to borrow tools for their own use (room modification, school project, hobby, ...)
2. In the room you must oblige to comply with the current measures of the Government of the Czech Republic, the House Rules of SÚZ (SFA) (including night quiet rules and smoking ban), statutes, internal regulations, and current measures of the Silicon Hill Club and the CTU Student Union, which are superior to these Operating Rules.
3. In the room there is equipment, the list of which is continuously updated on https://wiki.sh.cvut.cz/kolej/bloky/blok_11/mistnosti11a12
4. The opening hours of the room are not limited if the rules of night quiet and the rules of SUZ resulting from the accommodation contract are observed.
5. To contact the managers, it is possible to use the e-mail: naradovna11@sh.cvut.cz

6. Entry to the tool room and subsequent borrowing or return of the borrowed equipment is possible only with the manager of the tool room or his authorized representative.
7. One piece of equipment means one line in the Tool room equipment list (see point 3 of this Article).

Article 3

Borrowing rules

1. Tool room equipment can only be borrowed by a person accommodated in block 11 or 12 (hereinafter referred to as the "borrower") from the tool room manager only in exchange for a valid accommodation card (kolejenka).
2. In the following cases, in addition to the accommodation card, the signature of the Borrowing Protocol (Annex No. 1) is required:
 - a. Borrowing of 4 or more pieces of equipment from the tool room
 - b. Borrowing of at least 1 piece of equipment specifically marked in the List of Equipment of the tool room (see Article 2, point 3)
 - c. Release of consumables from the tool room
3. It is strictly forbidden to take out the equipment of the tool room outside of block 11 or 12.
4. The functionality of the equipment must be checked on the spot by the borrower together with the manager of the tool room before the start of the borrowing period.
5. The tool manager may release consumables (screws, nails, wall plugs, ...) to the borrower at his discretion and to a reasonable extent.
6. One borrowing period is only possible for 24 hours beginning from taking over the equipment in the tool room.
7. The borrowing period can be extended for another 24 hours after prior agreement with the manager of the room and in accordance with the operating rules. The manager of the tool room shall mark this fact in the borrowing protocol even if the borrower does not meet the conditions in point 2 of this Article. No additional signature is required.
8. Extension of one borrowing period is possible only twice.
9. The room manager may lend the equipment of the tool room to a person accommodated outside block 11 or 12 (mainly project and section managers) only with the prior consent of the student representative. A list of pre-approved borrowers can be found in Annex No. 2. These persons are required to present an accommodation card or identity document and point 3 of this Article does not apply to them. At the same time, these persons, after prior agreement with the student representative, may not be subject to point No. 7 of this article, and therefore the time of borrowing period must be determined individually by the representative of the block.

10. If the borrower referred to in point 9 of this Article cannot lack his identity document during the borrowing period of the equipment, he must always sign the borrowing protocol, notwithstanding the conditions in point 2 of this Article.

Article 3 Safety

1. The tool manager is not obliged to perform tasks with borrowed tools on behalf of the borrower. If the borrower asks the administrator of the room for assistance, the administrator of the room for the equipment is not liable for any damage caused. At the same time, the room manager is not entitled to conduct any professional and safety training. The borrower must know how to handle the equipment he borrows.
2. The equipment of the room can be used only for its intended purpose. With the borrowed equipment, the borrower must be careful, follow the rules of work safety and use mandatory protective equipment.
3. The person who borrowed the equipment bears full responsibility for it, including damage to health caused by improper handling. At the same time, he is obliged to pay for damages incurred during his borrowing period. The tool room manager does not bear any responsibility for the dangerous actions of the person or people who use the tools.
4. Equipment must be returned in the same condition in which it was borrowed from the tool room, with all accessories and cleaned of all impurities. The borrower is obliged to immediately report any defect or damage to the tool room managers.
5. In the event of damage or loss of equipment, the borrower is obliged to compensate for the damage within a week of being requested to do so by the managers of tool room. In the event of insufficient compensation, the situation will be resolved with the student representative, or the housing manager and it may result into a conditional termination of the housing agreement from the dormitory and restrictions of benefits resulting from Silicon Hill club membership (e.g., by disconnecting from the network).

Article. 4 Final provisions

1. The manager of the tool room has the right to change or terminate an ongoing borrowing period, or not to extend an existing borrowing period. Such action shall be duly justified by the room managers with one of the following reasons:
 - Violation of the Operating Rules
 - Inappropriate behavior
 - Tool repair
 - Official block or club event announced on block social networks at least one day in advance.

In the event of early termination of the borrowing period, the borrower is obliged to return the equipment back to the tool room as soon as possible, following the instructions of the tool room managers.

2. Violation of any point of the operating rules or behavior contrary to good morals and principles of health protection, as well as repeated damage to the room or its equipment will be dealt with by the managers of the room and may result in a restriction of the use of the room.

3. The managers of the tool room reserve the right to any changes to the operation and operating rules approved by the student representative without prior notice.

4. The borrower agrees with the operating rules by taking over the equipment from the manager of the tool room.

5. The Operating Rules come into effect from 11.12.2021 and all rules and operating rules of the tool room issued before this date cease to be valid.

In Prague 11.12.2021

Student Representative of Block 11

Patrik Hübner

List of pre-approved borrowers

Tool room of block 11 and 12

11.12.2021

Strahov Bees Project

Karel Landa – Head of the Project Strahov Bees – UID 7760

Pavel Kučmaš – Member of the Project Strahov Bees – UID 33265
