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# OPERATING RULES OF THE CINEMA ROOM

## BLOCK 11 AND 12

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In case the Czech and English version conflict with each other, the Czech one is the valid version.

### Article 1

#### Operator

1. The common room Cinema Room is located on Strahov Dormitory, block 11 in room number 142 (hereinafter referred to as the "cinema room").
2. The Student Representative of Block 11 as defined in the Statutes of the Silicon Hill Club, the Dormitory Club of Student Union CTU (hereinafter referred to as the "student representative ") is responsible for the operation of the Cinema Room. The student representative is elected from among the accommodated persons according to the internal regulation of the Election Rules of the Silicon Hill Club.
3. The student representative is electing managers of the cinema room from among the members of the Silicon Hill Club, who are involved in the operation, cleaning, and improvement of the cinema room.
4. If the managers of cinema room are unable to perform their function, their rights and duties are assumed by the student representative.
5. The list of cinema room managers is continuously updated on [https://wiki.sh.cvut.cz/kolej/bloky/blok\\_11](https://wiki.sh.cvut.cz/kolej/bloky/blok_11)

### Article 2

#### Basic provisions

1. The cinema room is designed for smaller social events and leisure activities associated with film screenings, playing on a console, playing board games or school presentations.
2. In the room you must oblige to comply with the current measures of the Government of the Czech Republic, the House Rules of SÚZ (SFA) (including night quiet and smoking ban), statutes, internal regulations and current measures of the Silicon Hill Club and the CTU Student Union, which are superior to these Operating Rules.
3. In the room there is equipment, the list of which is continuously updated on [https://wiki.sh.cvut.cz/kolej/bloky/blok\\_11/mistnosti11a12](https://wiki.sh.cvut.cz/kolej/bloky/blok_11/mistnosti11a12)
4. The opening hours of the cinema room are not limited if the rules of night quiet and the rules of SÚZ resulting from the accommodation contract are abided.
5. For contacting room managers, it is possible to use this e-mail: [kino11@sh.cvut.cz](mailto:kino11@sh.cvut.cz)
6. The area of the room is monitored by a camera system with recording, the processing administrator of which is the CTU Student Union. Entry to the room is considered as consent

to the camera recording and its storage according to the internal regulations of the SH and SU CTU club. More detailed information about the camera system is available on the e-mail [ouu@su.cvut.cz](mailto:ouu@su.cvut.cz)

## Article 3

### Rules for using the room

1. The key to the room can only be borrowed by a person accommodated on block 11 or 12 (hereinafter referred to as the "borrower") from the cinema manager only in exchange for a valid accommodation card (kolejenka) and after signing the Borrowing protocol (Annex No. 1). The borrower must sign the borrowing protocol only once with the cinema manager.
2. The room manager may borrow the room to a person accommodated outside block 11 or 12 (mostly project and section managers) only with the prior consent of the student representative.
3. A necessary condition for borrowing a key is the reservation made using the reservation system on [http://old-wiki.siliconhill.cz/Kino bloku 11](http://old-wiki.siliconhill.cz/Kino_bloku_11)
4. In the event of a technical failure of the reservation system, point No. 3 of this article ceases to be valid and the room can also be booked physically with the cinema room managers, or by e-mail [kino11@sh.cvut.cz](mailto:kino11@sh.cvut.cz), while the managers inform each other about the reservations. Such a reservation must meet the time parameters of the currently used reservation system (maximum booking period).
5. The room can be used immediately even after the reservation expires until the time the reservation of another borrower starts, provided that point No. 13 of this Article is still fulfilled.
6. The borrower assumes all responsibility for the persons who are in the room throughout the borrowing period.
7. In the case of organizing a larger social event with a higher number of people (over 5 people), the borrower must report this fact in advance to the cinema room managers, who may refuse to let the event organize.
8. The borrower and the persons for whom he is responsible for are obliged to follow the instructions and manuals for handling the equipment located in the cinema room. If they enter the room for the first time, or if they do not know how to handle any equipment, they are obliged to report this fact to the cinema manager, who will explain everything required to them. Otherwise, any unauthorized handling of the equipment shall be considered a breach of the Operating Rules in point 12 of this Article.
9. Upon arrival at the room, the borrower is obliged to check the equipment and cleanliness of the room and immediately report any defect to the cinema hall administrators. Otherwise, he assumes full responsibility for the damage incurred.
10. Upon arrival in the room, it is mandatory to disinfect your hands and after the end of the borrowing period also all used equipment. The equipment used must be disinfected in such a way that there is no damage done to it.
11. It is forbidden to eat and drink in the room except for crisps, popcorn and drinking in closeable bottles.

12. The equipment of the room can be used only for its intended purpose. It is forbidden to take the equipment out of the room, any manipulation with cables and changes in the settings of the device or screen not agreed with by the cinema room manager, disconnecting electronics, moving it, and using it for holding items, or any other manipulation not related to the game or screening.

13. The key will be returned at the time agreed by the borrower with the cinema manager, but no later than 24 hours after the borrower received it, regardless of the borrower's further reservations. If there are 30 minutes or less left until the beginning of another borrower's reservation, the current borrower may be asked by the cinema manager to immediately return the key if his reservation has ended.

14. The room must be returned in the same condition in which it was handed over by the administrator of the cinema room, with all the equipment, tidy, with the windows closed, the lights off and locked.

15. In the event of damage to the room and equipment, or loss of equipment or keys, the borrower is obliged to report this fact immediately and compensate for the damage within a week of being requested by the cinema room manager. In the event of insufficient compensation, the situation will be resolved with the student representative, or the housing manager and it may result into a conditional termination of the housing agreement from the dormitory and a restriction of benefits resulting from Silicon Hill club membership (e.g. by disconnecting from the network).

16. Cinema room managers or employees of SÚZ (SFA) CTU have the right to change or terminate the ongoing borrowing period of the room. Such action shall be duly justified by the managers by one of the following:

- Violation of the Operating Rules
- Inappropriate behavior
- Cleaning
- Room repair
- End of reservation
- An official block or club event in a room announced on block social networks at least a day in advance.

In the event of early termination of the borrowing period, the borrower is obliged to restore the room to its original condition and return the key to the cinema room manager according to his instructions.

## Article 4

### Final provisions

1. Violation of any point of the Operating Rules or behavior contrary to good morals and principles of health protection, as well as repeated damage to the room or its equipment, will be dealt with by the managers of cinema room and may result in restrictions on the use of the room.

2. The cinema room managers reserve the right to any changes to the operation and operating rules approved by the student representative without prior notice.
3. The borrower agrees with the operating rules by taking the keys from the cinema room manager.
4. The Operating Rules come into effect from 11.12.2021 and all rules and operating rules of the cinema room issued before this date cease to be valid.

In Prague on 11.12.2021

Student representative of block 11

Patrik Hübner

